

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII

COMMISSION OF ASSEMBLY

Regular Meeting

Audio-Visual Conference via Zoom.com

Saturday, June 5, 2021

CONVENE The meeting was called to order at 9:31 a.m. by Commission of Assembly Chair Pat Niles.

ROLL Those present (P), absent (A), or excused (E) are indicated below. All in attendance were by video conference:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

P RE Chair-CoA – Pat Niles (LR)
P TE SMOD – Suzanne Malloy (SB)
P RE SVMOD – Janine Tanahuvia (SF)
P RE Synod Treasurer – Susan Skoglund (RS)
P TE SC/SE – Mark Hong (LR)

Commissioner Members

P RE Sue Currie – LR
P RE Frances Lin – SD+
P TE N'Yisrela Watts-Afriyie – SG
P RE Melodee Kistner

BBIPOC Representatives

A TE Juan-Daniel Espitia (SD)
P RE Yvonne Harmon (SG)
P TE Joseph Shin (LR)

Presbytery Executives/Designees

P RE Sandy Thoits+ – SB *
P TE Juan Sarmiento – SF
P TE– Frances Lin – SD*+
P TE Linda Culbertson – PA
P TE Lee Ireland – RS
P TE Wendy Tajima – SG +
P TE Forrest Claassen – LR

Ecclesiastical Chairs

P TE David Won PA - CoRN
P RE Sandy Thoits SB + – Polity & Records

Also Present

P TE Paula Mann – Synod Staff
P Joanne Yi-Bortfeld – Synod Staff
P TE Ken Baker – Chair of Partnering Grants
TE Darrel Myers – Chair of JPIC

P-Present A-Absent E-Excused

* designee
+ serving in dual capacities

Opening Prayer	Opening Prayer by Suzanne Malloy, Moderator of Assembly										
REPORT OF THE STATED CLERK	Stated Clerk Mark Hong presented a written report which follows.										
QUORUM	The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present: a quorum being that 10 of the 19 members are present, 5 presbyteries are represented, and there are four ruling elders and four teaching elders present.										
AGENDA	It was VOTED to approve the agenda as presented.										
APPROVAL OF MINUTES	It was VOTED approve the Commission of Assembly meeting minutes of February 13, 2021, as written.										
SEATING OF CORRESPONDING MEMBERS	RE Paul Nibarger, Finance Committee member, was seated as a corresponding member.										
FOR INFORMATION	<p>Corporate Officers for 2021</p> <table> <tr> <td>President and Commission of Assembly Chair</td><td>RE Pat Niles</td></tr> <tr> <td>Moderator</td><td>TE Suzanne Malloy</td></tr> <tr> <td>Vice Moderator</td><td>RE Janine Tanahuvia</td></tr> <tr> <td>Stated Clerk and Corporate Secretary</td><td>TE Mark Hong</td></tr> <tr> <td>Treasurer</td><td>RE Susan Skoglund</td></tr> </table> <p>Presbytery Minute Review</p> <p>The Presbytery Minute Review will be conducted via Zoom on August 18, 2021.</p> <p>Boundary Training</p> <p>Virtual Boundary Training is scheduled for August 3 and 4, from 10 am to 12:30 pm. The training will be handled by LeaderWise and will be available to those who register.</p> <p>Dates for 2021 Meetings</p> <p>The Commission of Assembly: October 2, December 11 (if necessary) The Assembly: December 4 (Sat)</p>	President and Commission of Assembly Chair	RE Pat Niles	Moderator	TE Suzanne Malloy	Vice Moderator	RE Janine Tanahuvia	Stated Clerk and Corporate Secretary	TE Mark Hong	Treasurer	RE Susan Skoglund
President and Commission of Assembly Chair	RE Pat Niles										
Moderator	TE Suzanne Malloy										
Vice Moderator	RE Janine Tanahuvia										
Stated Clerk and Corporate Secretary	TE Mark Hong										
Treasurer	RE Susan Skoglund										
ORIENTATION BY THE FINANCE COMMITTEE / WENDY TAJIMA	TE Wendy Tajima, Chair of the Finance Committee, presented an orientation of the Financial Reports that are shared at each Commission of Assembly Meeting. Rev. Tajima reviewed all the reports found in Attachment #1. There was time for questions and answers as well. Rev. Tajima's report also covered what the treasurer would have reported.										

REPORT FROM THE COMMITTEE ON REPRESENTATION AND NOMINATION (CORN) / DAVID WON	<p>TE Won presented nominations as follows (report Attachment #2):</p> <p>Justice, Peace and Integrity of Creation (JPIC) Committee:</p> <ul style="list-style-type: none"> • TE Rae Huang (PA-2023) <p>Finance Committee:</p> <ul style="list-style-type: none"> • RE Jack Irwin (SF-2021), • RE Anita Chambarg (PA-2021), • TE Juan Sarmiento (SF-2023) <p>The Chair asked for nominations from the floor. There were none. The slate was elected.</p>
REPORT FROM POLITY AND RECORDS COMMITTEE / SANDY THOITS	<p>RE Sandy Thoits reviewed her written report with the Commission. See attachment #3. RE Thoits raised the request to waive the item on the checklist regarding financial review or audit due to the pandemic. The Commission concurred with waiving this requirement.</p> <p>There was discussion regarding the proposed amendment regarding membership. The Polity and Records Committee will revisit the topic.</p>
PARTNERING GRANTS COMMITTEE GRANT REQUEST	<p>RE Ken Baker presented a grant request submitted by San Gabriel Presbytery (attachment #4). The committee unanimously supported the request for \$50,000. The subcommittee presented a motion to the commission which was approved.</p>
MINISTRY PROPOSAL / WENDY TAJIMA	<p>TE Wendy Tajima and TE Juan Sarmiento presented a proposal (attachment #5) for a Latino/a/x leadership project. A motion to authorize the Restricted and Special Funds committee to approve the grant for the Latino/a/x leadership project if it is deemed worthy was made and seconded. The motion carried.</p>
REQUEST FROM ZEPHYR POINT CONFERENCE CENTER	<p>TE Mark Hong shared the request received from Zephyr Point to allow it to not have to have a financial audit as required by the bylaws. A motion was made and seconded to recommend to the Zephyr Point board to do a full audit and not a review for 2019 and 2020. The motion carried.</p>
OTHER BUSINESS	<p>Chair Pat Niles reported that the moderator of the last assembly (Pat Niles) was required to convene 3 commissioners along with the Stated Clerk and the journal clerk to review and approve the minutes of the December 2020 Synod Assembly. The review was held and the minutes were approved. The commissioners were Melodee Kistner, Janice Takeda, and Mickey Fenn.</p> <p>TE Darrel Myers from JPIC provided a verbal report of the committee's work. The written report is attachment #6.</p>
REPORT OF THE SYNOD EXECUTIVE	<p>Mark Hong presented a written report that is presented below. TE Hong also shared the following:</p>

	<ol style="list-style-type: none"> 1. The Ad hoc committee formed to review the Zephyr Point relations has met. No final decisions have been reached. The committee will meet again and possibly have a decision in September. 2. The Synod staff will return to its norm office schedule on July 6. 3. The San Fernando Presbytery is reviewing the possibility of relocating its offices. They may come to a decision by the end of the year. This would impact the Synod office. Going to a virtual office is a possibility to consider.
	<p>It has been almost fifteen months since we went into our self-isolation mode. We all have gone through an almost surreal experience in all facets of our lives. However, nothing lasts under the sun, and we may be seeing the end of our dark tunnel. I hope most of us have been vaccinated by now and have some sense of shield from the virus. As California is set to reopen fully on June 15, the staff and I are preparing to return to our regular working schedule beginning of July.</p> <p>We have discovered many things about ourselves and the way we fulfill our work. The Synod staff and I have been working from home and found that our level of performance has not decreased. We have weekly staff meetings on Zoom and have participated in numerous committee meetings via Zoom as well. Interestingly, many of our Synod folks have discovered they can be more efficient with their time since spending an hour or more on the road was not necessary. I anticipate even when the Pandemic is over, many would prefer to participate in meetings virtually.</p> <p>Hybrid is now the popular word. Many are talking about Hybrid meetings, Hybrid worships, Hybrid prayer gatherings, and so on. I hope the COA considers this new reality and makes decisions accordingly.</p> <p>The 225th General Assembly taking place next year is a prime example. It will begin with an online plenary on June 18, proceed to in-person committee meetings at the GA Center in Louisville, and move on to the online plenaries from July 5 to 9. COGA (Committee on the Office of the General Assembly) made this decision, and we will have to wait and see how well it works. The format of the 226th General Assembly (in Salt Lake City) is to be decided by the Commissioners.</p> <p>My traveling days are nearing their return. Zephyr Point Board is planning an in-person meeting in September, and the Mid-Council Leader Conference in October is taking place in two separate regions. One at Ghost Ranch in New Mexico and another one at Bon Secours in Baltimore. Since I am a member of the planning team, I have committed to Ghost Ranch.</p> <p>As we slowly return to our semblance of normalcy, I have no doubt we will make our adjustments to whatever changes we face. After all, have we not met and overcome the challenges this Pandemic threw at us?</p>

ADJOURNMENT	The Chair adjourned the meeting at 11:45 a.m. TE Lee Ireland closed the meeting in prayer.

Mark Hong, Stated Clerk

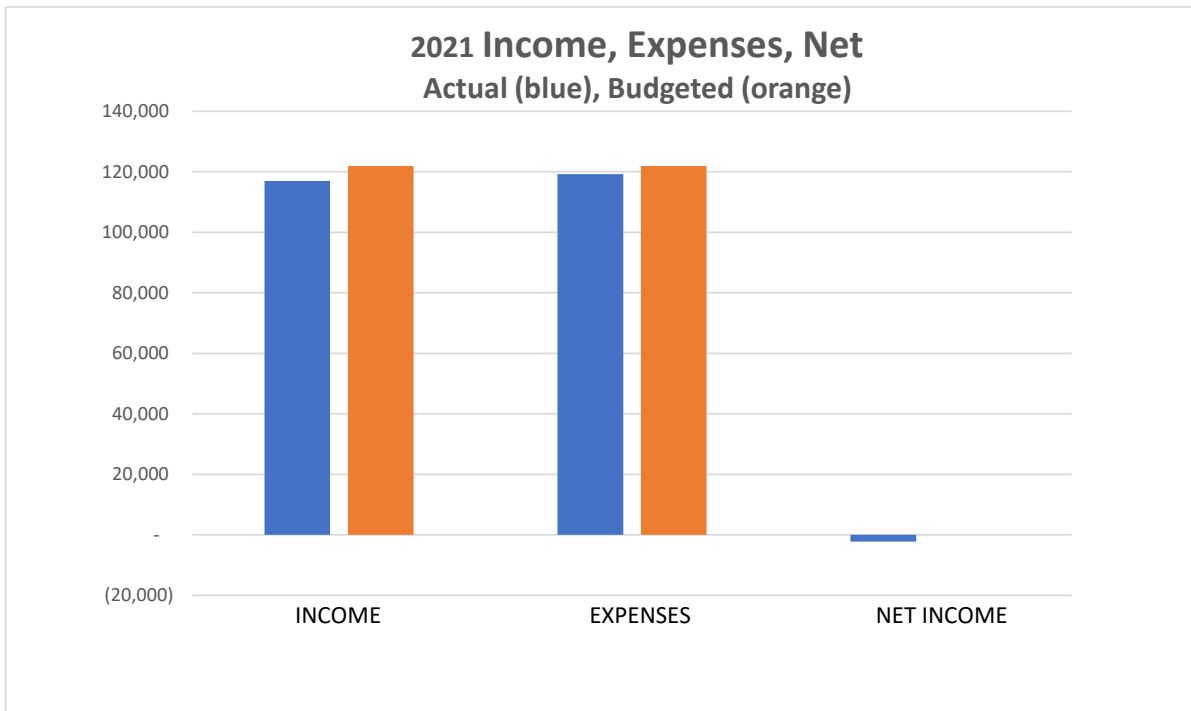
Paula P. Mann, Journal Clerk

ATTACHMENT 1

3-31-21 P&L Summary Information

Q1-21 YTD Operating Income, Expenses, Net

	Actual	Budget
Total Income	117,021	121,958
Total Expenses	119,241	121,958
Net Income	(2,220)	-



Category Comparisons:

	Q1 Actual	Q1 Budget
Income		
Total 52000 Per Capita	21,520	20,834
Total 55000 Restrict Program Funds	20,439	22,248
Total 55580 Revenue for General Use	75,062	78,876
TOTAL INCOME	117,021	121,958
Expenses (negative)		
Total 61000 Program Services	15,947	12,548
Total 61700 Foundation Pass Through Grants	27	6,925
Total 61990 Non Budgeted Restricted	17,245	2,250
Total 62100 Payroll	70,610	71,085
Total Operating/Meeting/Prof/Spec Pgm Expenses	15,412	29,150
TOTAL OPERATING EXPENSES	119,241	121,958
TOTAL NET OPERATING INCOME	(2,220)	0
Total 70000 Other Restricted Revenue	(372,443)	0
TOTAL EXPENSES	(253,202)	121,958
NET INCOME	370,223	0

The Synod of Southern California and Hawaii

Activities

As of March 31, 2021

	Q1 ACTUAL	YTD BUDGET	YTD VARIANCE	TOTAL BUDGET
Income				
52000 Per Capita				
52100 Los Ranchos (Qtr)	8,704.20	6,418.91	2,285.29	25,675.65
52110 Pacific (Mth)	6,928.26	6,111.83	816.44	24,447.30
52120 Riverside	332.95	2,081.21	(1,748.26)	8,324.85
52130 San Fernando (Qtr)		3,209.81	(3,209.81)	12,839.25
52140 San Gabriel (Mth)	2,591.66	4,187.36	(1,595.70)	16,749.45
52150 Santa Barbara		2,694.68	(2,694.68)	10,778.70
52160 San Diego (Mth)	2,963.28	6,862.80	(3,899.52)	27,451.20
52990 Uncollectible PCA		(10,732.64)	10,732.64	(42,930.57)
Total 52000 Per Capita	21,520.35	20,833.96	686.39	83,335.83
55000 Restrict Program Funds				
50110 Investment Dividend/Interest	2,894.31	525.00	2,369.31	2,100.00
55110 Chaplaincy-PF Olmstead		10,548.00	(10,548.00)	42,192.00
55120 JPIC - Chase Restricted	2,544.19	750.00	1,794.19	3,000.00
55130 REPL - Chase Restricted		1,250.00	(1,250.00)	5,000.00
55150 Church Development 1038031	-	2,250.00	(2,250.00)	9,000.00
55151 Partnering Grant	15,000.00	-	15,000.00	-
Total 55150 Church Development 1038031	15,000.00	2,250.00	12,750.00	9,000.00
55160 Foundation Pass Through Grants		6,925.00	(6,925.00)	27,700.00
Total 55000 Restrict Program Funds	20,438.50	22,248.00	(1,809.50)	88,992.00
55580 Revenue for Gen Use				
54000 Misc Inc		200.00	(200.00)	800.00
55170 Winter All Staff Grant			0.00	
55560 Dividend from Foundation for General Fund	62.38	2,200.00	(2,137.62)	8,800.00
55570 Wilshire Properties Reserve Fund	75,000.00	76,475.79	(1,475.79)	305,903.17
Total 55570 Wilshire Properties Reserve Fund	75,000.00	76,475.79	(1,475.79)	305,903.17
Total 55580 Revenue for Gen Use	75,062.38	78,875.79	(3,813.41)	315,503.17
Total Income	117,021.23	121,957.75	(4,936.52)	487,831.00
Expenses				
61000 Program Services				
61100 JPIC	5,400.00	750.00	4,650.00	3,000.00
61200 Racial Ethnic Pastoral Leadership		1,250.00	(1,250.00)	5,000.00
61300 Chaplaincy Consortium	10,547.31	10,548.00	(0.69)	42,192.00
Total 61000 Program Services	15,947.31	12,548.00	3,399.31	50,192.00
61700 Foundation Pass Through Grants				
61710 Witness for Peace		3,000.00	(3,000.00)	12,000.00
61720 Union Station Foundation		1,825.00	(1,825.00)	7,300.00
61730 Franciscan Friars JPIC	27.00	1,825.00	(1,798.00)	7,300.00
61740 La Casa de SG Comm Center		150.00	(150.00)	600.00
61750 Presbyterian Women		125.00	(125.00)	500.00
Total 61700 Foundation Pass Through Grants	27.00	6,925.00	(6,898.00)	27,700.00

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	Q1 ACTUAL	YTD BUDGET	YTD VARIANCE	TOTAL BUDGET
61990 Non Budgeted Restricted				
61550 Church Development				
61400 Congregational Partnering Grants	15,000.00	0.00	15,000.00	
61600 Missioninsite	2,244.75	2,250.00	(5.25)	9,000.00
Total 61550 Church Development	17,244.75	2,250.00	14,994.75	9,000.00
Total 61990 Non Budgeted Restricted	17,244.75	2,250.00	14,994.75	9,000.00
62100 Payroll				
62110 Salaries & Wages - Administrative	49,537.44	49,537.45	(0.01)	198,149.81
62111 Salaries & Wages -REPL	1,795.02	1,795.00	0.02	7,180.01
62120 Pension & Medical	14,075.92	16,166.07	(2,090.15)	64,664.27
62130 FICA	1,817.69	1,881.75	(64.06)	7,526.99
62140 Workers Compensation	3,384.00	454.48	2,929.52	1,817.92
62150 Study Leave		1,250.00	(1,250.00)	5,000.00
Total 62100 Payroll	70,610.07	71,084.75	(474.68)	284,339.00
62300 Operating Expenses				
62310 Office Supplies	190.38	500.00	(309.62)	2,000.00
62315 Postage & Delivery	2.20	50.00	(47.80)	200.00
62320 Communication	2,205.44	1,800.00	405.44	7,200.00
62325 Equipment Maintenance		125.00	(125.00)	500.00
62330 Equipment Leases	2,364.41	1,750.00	614.41	7,000.00
62333 Equipment Purchased	605.22	1,000.00	(394.78)	4,000.00
62335 Rent	435.00	600.00	(165.00)	2,400.00
62340 Utilities	1,605.00	1,625.00	(20.00)	6,500.00
62345 Gen Liab & Prop Ins		625.00	(625.00)	2,500.00
62350 Taxes, Licenses & Fees	150.00	50.00	100.00	200.00
62355 Dues & Subscriptions	125.00	50.00	75.00	200.00
62515 Bank		25.00	(25.00)	100.00
62990 Miscellaneous Expenses		50.00	(50.00)	200.00
Total 62300 Operating Expenses	7,682.65	8,250.00	(567.35)	33,000.00
62400 Meetings				
62360 Exec Mileage & Travel	159.56	5,500.00	(5,340.44)	22,000.00
62370 Employee Mile & Travel		75.00	(75.00)	300.00
62402 REPL		25.00	(25.00)	100.00
62403 Commission Of Assembly		75.00	(75.00)	300.00
62404 Work Groups		50.00	(50.00)	200.00
62405 Polity & Records		50.00	(50.00)	200.00
62406 Committee on Rep & Nominations		50.00	(50.00)	200.00
62407 Permanent Judicial Commission		125.00	(125.00)	500.00
62409 Synod Assembly		250.00	(250.00)	1,000.00
62411 Synod Moderator		400.00	(400.00)	1,600.00
Total 62400 Meetings	159.56	6,600.00	(6,440.44)	26,400.00

The Synod of Southern California and Hawaii

Activities

As of March 31, 2021

	Q1 ACTUAL	YTD BUDGET	YTD VARIANCE	TOTAL BUDGET
62550 Professional Services				
62500 Audit		1,950.00	(1,950.00)	7,800.00
62510 Legal	570.00	1,000.00	(430.00)	4,000.00
62520 Technical Support		150.00	(150.00)	600.00
62551 Payroll Fee	750.85	650.00	100.85	2,600.00
62552 Website Maintenance	750.00	750.00	0.00	3,000.00
62553 Hardware & Software Maintenance	-1.15	1,250.00	(1,251.15)	5,000.00
62800 Training Expenses	3,000.00	3,500.00	(500.00)	14,000.00
Total 62550 Professional Services	5,069.70	9,250.00	(4,180.30)	37,000.00
62750 Special Program				
61900 Winter All Staff Grant		625.00	(625.00)	2,500.00
62710 Monte Vista Grove Fndraiser		300.00	(300.00)	1,200.00
62751 Presbytery of Pacific - HI Delegates		1,625.00	(1,625.00)	6,500.00
62752 So California Christian Forum	2,499.99	2,500.00	(0.01)	10,000.00
Total 62750 Special Program	2,499.99	5,050.00	(2,550.01)	20,200.00
70000 Other Restricted Revenue & Non-Budgeted Revenue				
70120 Revenue Reinvested-Church Development Fund	(127,555.60)		(127,555.60)	
70125 Revenue Reinv - PILP	(2,378.68)		(985.62)	
70150 Revenue Reinv - Langlie	(985.62)		(985.62)	
70155 Revenue Reinvested - Edwards	(839.61)		(839.61)	
70160 Revenue Reinvested - Southern California	(8,037.81)		(8,037.81)	
76000 Unrealized Gain (Loss) On Investment				
76100 Unrealized Gain (Loss) Unrestricted	(78,577.37)		(78,577.37)	
76110 Unrealized Gain (Loss) Unrestricted-Council Assigned	(52,460.88)		(52,460.88)	
76120 Unrealized Gain (Loss) Temporarily Restricted				
76130 Unrealized Gain (Loss) Permanently Restricted	(101,607.10)		(101,607.10)	
Total 76000 Unrealized Gain (Loss) On Investment	(232,645.35)		(232,645.35)	
Total 70000 Restricted Revenue & Gain/Loss	(372,442.67)		(372,442.67)	
80000 Fund Transfer Out				
80120 Funds Transfer Out-JPIC			0.00	
80150 Funds Transfer Out-Congregational Partnering Grants			0.00	
80160 Funds Transfer Out-Other Grants			0.00	
Total 80000 Fund Transfer Out	0.00		0.00	
Operating Expenses (no investment gains/losses)	119,241.03	121,957.75	(2,716.72)	487,831.00
Total Expenses	(253,201.64)	121,957.75	(375,159.39)	487,831.00
NET OPERATING INCOME	(2,219.80)	0.00	(2,219.80)	0.00
NET INCOME	370,222.87	0.00	370,222.87	0.00

The Synod of Southern California and Hawaii

Balance Sheet

As of March 31, 2021

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
10000 Cash & Cash Equivalents	
10100 Operating - Chase 786622956	56,920.18
10110 Restricted - Chase 3380085208	230,617.89
Total 10000 Cash & Cash Equivalents	\$ 287,538.07
10200 Short Term Investments	
10220 Presbyterian Investment & Loan Program	1,207,059.43
Total 10200 Short Term Investments	\$ 1,207,059.43
Total Bank Accounts	\$ 1,494,597.50
Accounts Receivable	
11000 Accounts Receivable (A/R)	
11010 Per Capita Receivable	0.00
11015 Allowance for Bad Debts	0.00
11020 Accounts Receivable-Others	0.00
11030 Investment Income Receivable	-4.34
Total 11000 Accounts Receivable (A/R)	-\$ 4.34
Total Accounts Receivable	-\$ 4.34
Other Current Assets	
12000 Prepaid Expenses	
12100 Prepaid Insurance	695.75
12200 Other Prepaid Expenses	332.19
Total 12000 Prepaid Expenses	\$ 1,027.94
13000 Other Current Assets	
13001 Accounts Receivable-Others	14,587.67
Total 13000 Other Current Assets	\$ 14,587.67
Total Other Current Assets	\$ 15,615.61
Total Current Assets	\$ 1,510,208.77
Other Assets	
20000 Long Term Assets	
21000 Notes Receivables/Mortgage Grants	
21100 Notes Receivable	51,914.82
21200 Mortgage Grants	0.00
21999 Allowance for Bad Debts	(1,235.00)
Total 21000 Notes Receivables/Mortgage Grants	\$ 50,679.82
22000 Unrestricted Investments - NCF	
22100 Unrestricted Reserve 1075491	815,638.08
22200 Ecclesiastical Reserve 107018	62,138.33
22300 Oiko Credit 109100000069	100,001.87
Total 22000 Unrestricted Investments - NCF	\$ 977,778.28
23000 Unrestricted Investments- NCT Council Assigned	
23100 NCTC - Wilshire Reserve 506083000164	4,885,220.89
Total 23000 Unrestricted Investments- NCT Council Assigned	\$ 4,885,220.89

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Balance Sheet

As of March 31, 2021

	<u>Total</u>
24000 Temporarily Restricted Investments NCF	
24100 Church Development Fund 1038031	4,288,193.77
24200 Southern California Foundation 1060390	270,190.46
24300 Langlie Fund 1033134	33,131.54
24400 Edwards Fund 1033232	28,223.53
24500 Life Income Plans - Paid in Lump Sums	27,331.67
Total 24000 Temporarily Restricted Investments NCF	\$ 4,647,070.97
25000 Permanently Restricted Funds	
25100 Pooled Presbyterian Foundation Accounts	3,347,432.28
25200 Life Income Plans - Est. Permanent Funds	24,038.60
Total 25000 Permanently Restricted Funds	\$ 3,371,470.88
27000 Fixed Assets	
27100 Furniture and Equipment	38,595.77
27200 Accumulated Depreciation	-34,719.48
Total 27000 Fixed Assets	\$ 3,876.29
Total 20000 Long Term Assets	\$ 13,936,097.13
Total Other Assets	\$ 13,936,097.13
TOTAL ASSETS	\$ 15,446,305.90
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
30000 Accounts Payable (A/P)	0.00
Total Accounts Payable	\$ 0.00
Other Current Liabilities	
31200 Vacation / PTO Accrual	8,269.03
31300 Flexible Spending Account	(5.45)
31400 403-B Payable	2,180.00
31500 Funds Held in Trust	79,874.64
Total Other Current Liabilities	\$ 90,318.22
Total Current Liabilities	\$ 90,318.22
Total Liabilities	\$ 90,318.22
Equity	
40000 Net Assets	
41000 Unrestricted Net Assets	1,273,385.94
42000 Unrestricted Net Assets - Council Designated	4,178,421.35
43000 Temporarily Restricted Net Assets	6,183,690.69
44000 Permanently Restricted Assets	2,699,961.01
Total 40000 Net Assets	\$ 14,335,458.99
Retained Earnings	650,305.82
Net Income	370,222.87
Total Equity	\$ 15,355,987.68
TOTAL LIABILITIES AND EQUITY	\$ 15,446,305.90

Synod of Southern California and Hawaii: Restricted, Named, Specific Funds
March 31, 2021

Fund ID	Fund Description	Available Funds - Chase	Market Value with PF 3/31/21	Fund Use
102240070798	Dorcas Davis Memorial Fund - 2002-30645	29,182.91	744,969.06	As an organization bearing costs of performing research, due diligence, and review in the management of the distribution of income from the Fund, the Synod may be compensated from the income from the Fund for reasonable expenses subject to the following conditions. The accounting department of the Synod will routinely study comparable fees charged by other organizations for similar services and, in consideration of the actual costs incurred by the Synod in the performance of these services, propose a schedule of reasonable fees to the Administrative Committee of the Synod Council. The Synod may recover reasonable expenses based upon the schedule of fees approved by the Administrative Committee of the Synod Council. The Synod will divide the net income, less reasonable expenses charged by the Synod as described above, into three shares; one share of 5/18ths to support work with peacemaking and disarmament, one share of 4/9ths to support work among refugees and for the oppressed or needy in the United States of America and the world, and one share of 5/18ths to support activities which provide any, or all, of shelter, food, counseling, job placement, or emergency care for people in need. As to the 5/18ths share for peacemaking and disarmament, the Synod will make distributions to a Southern California program office of a non-profit organization determined by an appropriate committee of the Synod, in its sole discretion, engaged in worthy work dedicated to peacemaking and disarmament. As to the 4/9ths share to support work among refugees and the oppressed or needy in the United States of America and the world, the Synod will make distributions to a Southern California program office of Witness For Peace (Headquarters located in Washington, D.C.). As to the 5/18ths share to support activities which provide any, or all, of shelter, food, counseling, job placement, or emergency care for people in need, the Synod will make distributions to the Union Station Foundation (Headquarters located in Pasadena, CA). Based upon periodic research, due diligence, and review by the Synod's Regional Ministry Committee, or the Synod's appropriate successor committee, if any of the above programs is no longer performing in a manner consistent with Ms. Davis' stated purposes, then the Synod, in its sole discretion, through said committee, will identify another non-profit organization whose Southern California programs are consistent with Ms. Davis' purposes to be the recipient of said share of this fund's net income.
102240004787	O. Scott and Ila W. McFarland Memorial Fund-365	-	15,297.77	For new church development. (Partnering Grants)
Chase Account	St. Paul loan	20,219.17		Fund disbursed
Chase Account	JPIC	22,044.96	-	JPIC
Chase Account	Korean PC	11,020.46	-	Korean PC
Chase Account	PDA Contributions	292.01	-	PDA Contributions
102240101592	Albert E. and Avanelle M. Smith Memorial Fund-36	-	12,959.95	Presbyterian Women of the Synod of Southern California and Hawaii 1501 Wilshire Boulevard, Los Angeles, California 90017, for the Virginia H. Gaylord Scholarship Fund.

Synod of Southern California and Hawaii: Restricted, Named, Specific Funds
March 31, 2021

Fund ID	Fund Description	Available Funds - Chase	Market Value with PF 3/31/21	Fund Use
Chase Account	Jim and Alice Furuya - REPL	24,898.96	-	REPL
102240005926	Racial Ethnic Pastoral Scholarship Fund-38372	13,887.94	180,388.07	Shall use the said income from the Fund hereby established as determined by its Racial Ethnic Pastoral Scholarship Committee. REPL scholarship program
102240000294	Francis Greenlee Memorial Fund-33403	1,014.26	9,698.21	To be used to provide scholarship assistance for a Spanish-American student on a college or seminary level as directed by said National Missions Committee [of the Synod of Southern California]. Provided, however, in the event that there is no longer a need for said scholarship assistance, the income from this Fund shall be paid to the Synod of Southern California to be used for similar purposes wherever the need is greatest.
102240006050	Black Advisory Committee Fund-38965	-	10,182.77	shall use said income from the Fund hereby established to benefit the Black Advisory Committee of the Synod of Southern California and Hawaii. NBPC-Southern California chapter
Chase Account	SNAC Offering and Donations	1,453.92	-	Synod Native American Council (SNAC) Offering and Donations
102240005946	Olmstead Trust-38371	37,513.83	765,975.04	The Synod of Southern California and Hawaii, or its successor, shall use the said income from the fund hereby established to support the Presbyterian chaplaincy program within the bounds of the County of Los Angeles, as may be determined by the Synod of Southern California and Hawaii, or its successor, and in cooperation with such hospital. The chaplain will be a member of the Presbytery of jurisdiction and be an employee of a Presbyterian Church U.S.A.) governing body located within the Synod of Southern California and Hawaii. The Synod of Southern California and Hawaii, or its successor, shall have the privilege of changing the investment vehicle of said gift once every two years according to the investment practices of the Foundation then in effect and shall also annually have the privilege of withdrawing principal of said Fund in excess of \$800,000.00 according to the rules of the Foundation then in effect. Should the principal drop below \$800,000.00, due to market conditions, further withdrawals will not be permitted until the principal is again in excess of \$800,000.00. Any written requests for withdrawal of principal or change of investment vehicle must be received by the Foundation at least ten (10) business days prior to the periodic valuation deadline of March 31, June 30, September 30, December 31, in each year.
102240100648	Betty W. Moore Memorial Fund-36299	-	9,866.38	to be used in accordance with the terms of this agreement [for a community center] within the Presbytery of San Gabriel.
102240101747	Choate - McClellan Family Memorial Fund-45632	-	7,101.53	to the Synod of Southern California and Hawaii for the care and support of underprivileged children of the La Casa de San Gabriel Community Center
	Pink totals	161,528.42	1,756,438.78	

Synod of Southern California and Hawaii: Restricted, Named, Specific Funds

March 31, 2021

Fund ID	Fund Description	Available Funds - Chase	Market Value with PF 3/31/21	Fund Use
New Covnt Fund	24300 Langlie Fund	11,165.33	33,131.54	Any religious, charitable or hospital purposes--temp restricted
Chase Account	Volunteer in Mission	1,991.91	-	For expenses of the coordinator for volunteer in mission work
102240005891	Albert E. and Avanelle M. Smith Memorial Fund-36	339.44	12,964.96	For its [Synod of Southern California and Hawaii] program to assist the hungry and homeless.
New Covnt Fund	Church Development Fund-24100		4,273,193.77	For new church development--temp restricted
102240202291	Elias Family Memorial Fund-55977	15,904.96	118,791.76	For the support and development of Neighborhood Centers; to provide summer camperships for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects wherever the need is greatest, as directed by the Social and Ecumenical Concerns Commission.
102240202303	Elias Family Memorial Fund-57953	712.11	27,824.45	For the support and development of Neighborhood Centers; to provide summer camperships for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns.
102240070027	Elias Family Memorial Fund-34064	3,080.43	16,290.86	For the support and development of Neighborhood Centers; to provide summer camperships for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns.
Chase Account	Interest earned from savings account	1,121.59	-	General Fund
New Covnt Fund	Oiko Credit-22300		100,001.87	General Unrestricted
New Covnt Fund	Ecclesiastical Reserve-22200		31,538.28	General Unrestricted--"Fund 09 use only"
New Covnt Fund	Unrestricted Reserve-22100		815,638.08	General Use
New Covnt Fund	Edwards Fund-24400	1,589.69	28,223.53	Income for living Edwards heirs; deceased heirs inc to Synod operating use--temp restricted
102240000222	Lillian McElhaney Memorial Fund-35416	1,333.60	19,133.23	No Restrictions
102240000232	Marie D. Messick Memorial Fund-34273	-	19,795.58	No Restrictions
102240001001	The Alberta Fund-34447	-	2,987.12	No Restrictions
102240070587	Samuel C. and Mildred L. Rue Fund-34457	-	35,168.77	No Restrictions
102241004023	Anonymous No. 8 - 2 of 3 - Southern California Fd	-	5,682.17	No Restrictions: Income beneficiary to be used to support social programs of the Synod, Church extension work, for special minitries and new churches, scholarship for Presybyterian young people to the summer service projects
102240004070	Alfred A. and Jody Gregory Family Fund-34732	-	178,020.18	wherever the need is greatest, as directed by the Trustees of the Synod.
New Covnt Trust	Wilshire Property Reserve-23100		4,885,220.89	Synod Assembly determines
New Covnt Fund	Southern California Fund-24200	8,114.09	270,190.46	Social Prog, Church Ext, Ministries/New Churches, Young ppl summer project--temp restricted
102240101978	Rose M. Baguez Memorial Fund-36846	934.33	13,397.14	to be used by the Synod in its Hispanic ministry programs.

Synod of Southern California and Hawaii: Restricted, Named, Specific Funds
March 31, 2021

Fund ID	Fund Description	Available Funds - Chase	Market Value with PF 3/31/21	Fund Use
102240005383	Trinidad Salazar Memorial Fund-37116	1,597.24	22,913.59	To benefit the Hispanic Ministry of the Synod of Southern California and Hawaii. Income from this fund is to be used above and beyond regular Synod budget amounts for Hispanic Ministries at the discretion of the Hispanic Commission or its successor.
102240202307	Elias Family Memorial Fund-57957	7,232.39	13,912.21	to establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council for the Synod.
102240070030	Elias Family Memorial Fund-34067	1,491.47	8,145.43	To establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod [of Southern California].
102240202290	Elias Family Memorial Fund-55976	780.49	59,395.85	To establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod.
102240004054	Elias Family Memorial Fund-34069	-	49,051.51	Two-thirds shall be used for the support and development of Neighborhood Centers; to provide summer camperships for children who could not otherwise afford this experience; for the support of hospital chaplaincies; for ministry to service personnel; for Church day care centers and/or for other similar community development projects; wherever the need is greatest, as directed by the Department of Social and Ecumenical Concerns. One-third shall be used to establish a fund to be used for disaster relief projects anywhere in the world, wherever the need is greatest, as directed by the General Council of the Synod.
102240004068	Alfred A. and Jody Gregory Fund-34730	11,398.53	113,062.41	To Synod of Southern California for Urban Work, as directed by the Department of Social and Ecumenical Concerns.
102240000352	Ralph M. and Beulah Speelmon Memorial Fund-32	-	11,784.90	to the Synod of California, Southern Area for capital needs as shall be determined by the Synod and the proper Presbyteries.
Chase Account	Washington Legislation	301.85	-	Washington Legislation
	Available to Restricted and Special Funds Committee	69,089.45	11,165,460.54	

TOTAL FUNDS 230,617.87 12,921,899.32

The Synod of Southern California and Hawaii

Partnering Grant

As of March 31, 2021

	Totals	Los Ranchos	San Fernando	San Gabriel	Riverside	San Diego	Santa Barbara	Pacific
Fund allocation	2,400,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Additional approved fund allocation	1,200,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Reallocation of Hanmi Funds	-	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Sub-totals	3,600,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00	480,000.00
Fund usage/allotment:								
2015 Grants Allocation	(1,676,801.67)	(300,000.00)	(375,000.00)	(240,668.00)	(166,133.67)	(145,000.00)	(450,000.00)	-
2016 Grants Allocation	(110,000.00)	(85,000.00)	-	-	-	(25,000.00)	-	-
2015 Grants Allocation	(69,166.00)	-	-	(16,666.00)	-	-	-	(52,500.00)
2018 Grant Allocation	(292,501.00)	-	(75,000.00)	-	-	-	(5,000.00)	(40,000.00)
2019 Grant Allocation	(190,250.00)	-	-	-	-	(63,750.00)	-	(59,000.00)
2020 Grant								
SG Pasadena Presb Church Relaunch SLM ck 1960 1/17/20	(26,000.00)			(26,000.00)				
P of SD Anchor City Church (NWC)	(25,000.00)					(25,000.00)		
PoR Stonewall Ministries (NWC) matching grant	(15,000.00)				(15,000.00)			
PofP Faith Presbyterian Church (2nd Generation)	(20,000.00)							(20,000.00)
PofP Fund for Ministry Innovation - (Post pandemic 54 church & 2NWC)	(125,000.00)							(125,000.00)
Presbytery of San Gabriel - Rowland Height Pres	(24,000.00)			(24,000.00)				
2020 Grant Allocation	(235,000.00)	-	-	(50,000.00)	(15,000.00)	(25,000.00)	-	(145,000.00)
2021 Grant								
Presbytery of Pacific - NWC: Beloved Everybody Church 2/13/2	(15,000.00)							(15,000.00)
2021 Grant Allocation	(15,000.00)	-	-	-	-	-	-	(15,000.00)
Total Allocated	(2,588,718.67)	(385,000.00)	(450,000.00)	(307,334.00)	(181,133.67)	(258,750.00)	(455,000.00)	(311,500.00)
Net Remaining Allocted Balance as of 12/31/20	1,011,281.33	95,000.00	30,000.00	172,666.00	298,866.33	221,250.00	25,000.00	168,500.00
Church Development Unallocated Balance	3,276,912.44							
<u>Church Development Fund Balance at 3/31/21</u>	4,288,193.77							

Synod of Southern California and Hawaii
Finance Committee Report to Commission of Assembly
June 5, 2021

For Information

The Finance Committee has met several times to focus on the following priorities:

1. Financial Reporting and Orientation
 - a. Review and reorganize the financial reporting format
 - i. Add a summary chart that gives top-line data on income and expenditures
 - ii. Clarify P&L format to give operational totals (that is, separate of extensive investment-related activity, which is controlled more by the markets than by the Synod)
 - iii. Reformat Restricted Funds report according to fund usage
 - iv. Balance Sheet and Partnering Grants reports remain unchanged
 - v. Direct Distribution report will be monitored by the Finance Committee and distributed to the Synod Assembly; these funds have specific designated beneficiaries, so the Synod can take no action on them as long as those beneficiaries continue their work
 - vi. Reporting will be monitored by the Finance Committee and presented by the Treasurer and will cover the last full quarter's activities.
 - b. Plan an orientation for Commission of Assembly members, which will be offered at the June 2021 CoA meeting, and may be offered at the beginning of each year if needed.
2. Financial Policies Review
 - a. Goal: to present proposed updated policies to CoA in October 2021, for presentation to Synod Assembly in December 2021.
3. Investment Policy Review
 - a. Goal: to keep Investment Policy as a discrete policy within the larger Financial Policies for the Synod, so the updated Investment Policy will be included in the Financial Policies review to CoA in October and Synod Assembly in December.

At the last CoA meeting, there was discussion of reviewing the mission needs of the Synod and use of funding for mission. The CoA was to form a cross-functional team to do this review. The Finance Committee stands ready to support this effort.

Finance Committee Members, by presbytery and Finance subcommittee:

Bonnie Boe (Santa Barbara), Financial Policies
Susan Skoglund (Treasurer, Riverside), Financial Policies
Maurice Caskey (San Diego), Investment Policy
Paul Nibarger (Pacific), Investment Policy
Richard Deming (Los Ranchos), Reporting
Cheryl Raine (Riverside), Reporting
Wendy Tajima (San Gabriel), Reporting

Synod Staff: Mark Hong, Synod Executive/Stated Clerk; Paula Mann, Business Manager;
Joanne Yi-Bortfeld, Bookkeeper

Synod of Southern California and Hawaii
Report of the Committee on Representation and Nomination
June 5, 2021

The committee is working diligently to fill the classes of 2024 and makes the following recommendations to fill the current vacancies:

Just, Peace and Integrity of Creation Committee: TE Rae Huang (PA-2023)

Finance Committee: RE Jack Irwin (SF-2021), RE Anita Chambarg (PA-2021),
TE Juan Sarmiento (SF-2023)

Submitted by David Won

MINUTES – For Approval

Synod Polity and Records Committee

May 26, 2021

Zoom Online Meeting

12:00 p.m.

1. Opening Prayer. Sandy Thoits, Chair, opened the meeting with prayer.
2. A quorum was present: Areta Crowell, Dee Lilly, Carole Ostrander, Steve Salyards, Sandy Thoits, Dave Wilkinson. Excused: Daniel Ko, Don Reiersen, Mark Hong (due to unexpected memorial service.)
3. Presbytery Minute Review (2019 & 2020 Minutes)
 - a. As an introduction, Sandy Thoits read a portion of the 8/29/19 Polity & Records Committee Minutes summarizing the committee's consensus on the purpose of the Review.
 - b. Two years of Minutes will be reviewed this year as the Review could not take place in 2020, due to Covid 19 meeting restrictions.
 - c. This year, Synod Executive and Stated Clerk Mark Hong, along with the Presbytery Stated Clerks, have determined to hold the Review virtually this summer. The plan is for exchange of electronic copies of the 2019 and 2020 Minutes between paired Stated Clerk partners for checklist review followed by a Zoom meeting for all participants. Volunteers from P&R to be present at the Zoom meeting.
 - d. Sandy Thoits reported on the timing and plans, as reported from Stated Clerk Mark Hong.
 - i. Friday, July 16. Stated Clerks exchange electronic copy of 2019 and 2020 Minutes and completed Check Lists to partner by July 16. Dave Wilkinson reported and suggested that the electronic exchange of the large size digital files between Clerks may best be accomplished through a Google doc file, or similar online program.
 - ii. Wednesday, August 18. Zoom meeting. Present: All Stated Clerks, P&R volunteers, Stated Clerk Mark Hong. Plan: Breakout rooms for each Stated Clerk partner groups for the Review to go over the completed Check Lists. A Polity & Records volunteer will present on the Breakout

room to “sit” with each group to observe and be available to answer questions. (As happens when the meeting is in person.)

- iii. Three P&R Volunteers are needed for August 18. There are 3 groups total: 2 groups with 2 Stated Clerks; 1 group with 3 Stated Clerks.
 - iv. Sandy reported on the Stated Clerk groups as assigned by Mark Hong.
 - 1. Ally Lee (San Gabriel) & Frances Lin (San Diego)
 - 2. Neema Cyrus Franklin (Pacific) & Dave Wilkinson (San Fernando)
 - 3. Forrest Classen (Los Ranchos), Tom Renard (Riverside) & Sandy Thoits (Santa Barbara)
 - e. Sandy Thoits asked for volunteers. Four (4) P&R Members agreed to be volunteers for the Review. All would like to participate.
 - 1. Steve Sayards
 - 2. Carole Ostrander
 - 3. Areta Crowell
 - 4. Dee Lilly – Would like to join with another volunteer for a group.
 - f. *Note:* Dave Wilkinson asked about a possible update to the Review Checklist – To suspend or waive for 2019 and 2020 this item on the Checklist: Item 2.11 - Record that a financial review (audit) of presbytery finances was carried out for the preceding year. Dave has found that due to Covid 19, auditors could not review the files and records for audits and they are therefore delayed in completing and providing audit reports to the Presbytery. Sandy Thoits reported this has also been the case with Santa Barbara. The reports of audits will be in the 2021 Minutes. Consensus: To submit this request to Mark Hong.
4. Possible Bylaws Amendments. For review and possible recommendation to the Commission of Assembly (COA) for amending the Synod Bylaws. Information for his item was conveyed to Sandy Thoits from Mark Hong. The Committee discussed and approved proposed amendments to the Synod Bylaws.
- a. Commission of Assembly Membership. Article IV. D. 3. Membership
 - i. The chairs of the two Ecclesiastical Committees (CORN and P&R) have not been on the COA as set out by this section. Items to clarify for Amendment:
 - 1. Discussion on whether CORN and/or P&R Chairs should be on COA, which has not been the current practice. A question was raised about why the CORN and P&R Chairs are not currently on COA. Another question was raised on the time commitment involved, and whether that could be a negative factor for Chairs.

2. Recommendation: Keep the reference to CORN and P&R Chairs as it is in the Bylaws. Refer this to COA to review this item. COA has more information on the circumstances to decide on whether to amend this section to remove or keep the provision for CORN and P&R Chairs and a whether to submit a proposed amendment for this purpose to Synod Assembly.
- ii. Removal of the “ex officio” designation in Article IV. D. 3. California law (effective Jan 2015): A Non-Profit Corporation may not have non-voting directors. An article on this topic, “Legislative Alert,” was provided by Mark Hong.
 1. It was noted that COA serves as the Board of Trustees of the Corporation (Article IV.D.1.B).
 2. Recommendation: Remove of all “ex officio” wording and designations in Article IV. D. 3.
 3. See proposed wording on amendments below.
- b. Amendment to Article IV. D. 4. Term
 - i. It was noted that this paragraph refers to terms of “ex officio” COA members. Removal of the in “ex officio” designations in Article IV. D. 3, therefore requires an amendment to Article IV. D. 4. Wording of the amendment was discussed.
 - ii. Recommendation: Revise the wording of this paragraph to clarify the terms.
 - iii. See proposed wording on amendments below.
- c. A **Motion** was made and seconded to approve the above Recommendations for Amendments to the Synod Bylaws, for consideration by the Commission of Assembly. **Approved**

The form of the Proposed Amendments is set forth below for submission to the Commission of Assembly with the recommendation of the Polity & Records Committee.

Article IV. D. 3. Membership:

3. Membership. There shall be voting members of the Commission of Assembly as follows:
 - five (5) ecclesiastical and corporate officers,
 - seven (7) members who serve ~~ex-officio~~ as the executives of the seven presbyteries within the synod, or the designee of that presbytery;
 - four (4) commissioners to the Synod Assembly chosen to balance the diversity of the Commission of Assembly,

- three (3) members, one from each major non-white racial/ethnic group (African American, Latino/Latina, Asian/Asian American) and the chairs of the two (2) ecclesiastical committees. ~~shall serve ex officio.~~

Article IV. D. 4. Term:

4. Term. ~~Those who serve ex officio serve for the term of that office.~~ **The executives and designees of the of the seven presbyteries hold their COA term for the term of their presbytery office.** The term of the members chosen to balance diversity and to represent each major non-white racial/ethnic group is three years. All other ~~members~~ **members** (other than those serving ex officio) are eligible to serve no more than two consecutive terms. The classes shall be established by the Stated Clerk of the Synod.

Under the Synod Bylaws, amendments must be approved by a 2/3 vote of Synod Commissioners present after being submitted to the Synod Assembly in writing at least one week prior to the meeting.

There being no other business, Sandy Thoits closed the meeting with a prayer reading at 12:50 p.m.

Respectfully submitted,

Sandy Thoits



Presbytery of San Gabriel

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Rev. Wendy S. Tajima, Executive Presbyter

Rev. Ally Lee, Stated Clerk for Administration

Elder Steve Salyards, Stated Clerk for Judicial Process

Partnering Grants Committee
Synod of Southern California and Hawaii

May 27, 2021

Dear Friends,

Please find attached a request for funding in support of a new worshiping community serving northwest Pasadena and the Lincoln Avenue corridor in west Altadena. The request is to provide a match for first-year funding of \$50,000 from San Gabriel Presbytery, with \$50,000 from the Synod of Southern California and Hawaii's Congregational Partnering Grants Program. San Gabriel Presbytery has over \$170,000 of unallocated funds with the Synod. The Presbytery will also draw from a legacy fund from the former South Hills Presbyterian Church.

At our March 20, 2021 meeting, San Gabriel Presbytery approved the recommendation of our COM to launch and support this ministry, with the visionary leadership of Harlan Redmond, and approved the request for matching funds from the Synod. This was a joyous moment for the Presbytery, and one that is supported by our neighboring churches, who know there is great need for a peaceable, faithful, empowering presence for residents who have not felt comfortable in our traditional Presbyterian churches. Harlan Redmond just graduated with his MDiv from Princeton Theological Seminary this month, and is under care of our CPM. Harlan brings a wealth of experience as a community leader and respected teacher on racial reconciliation. We know him best because he was the Executive Director and Principal of Harambee Ministries, a Christian school and community center. But he also has experience as a teacher, coach, preacher, and has gained valuable lessons from his time in active duty with the US Army. God has planted in Harlan the wisdom from these varied experiences, great gifts of relationship and leadership, and faith and confidence in what God can do for God's people—and all of this is evident in his ministry.

Because he is not yet ordained—and in an effort to strengthen the sustainability of the emerging church—the Presbytery has requested that Harlan partner with a minister of Word and Sacrament to complement his many skills. We know that there is much to learn about how Presbyterians do church, and we are happy to report that Rev. Ally Lee has been approved by COM to join as half-time Organizing Teaching Pastor. Ally, who is also our Stated Clerk for Administration, brings great skills and experience in administration, Presbyterian polity, and Christian formation.

We are grateful to God for the vision and resources to extend our support to families and young people who have not been as well-served by our denomination. With a focus on holistic ministry and racial reconciliation, with a vision for welcome for all of God's people, we pray to God for the growth of this ministry, and we request a first-year grant of \$50,000 of the Synod of Southern California to join us in nurturing this promising ministry. Please find the attached proposal for your consideration, and let me know if you have any questions.

Blessings,

Wendy S. Tajima
Executive Presbyter

Proposal for New Worshipping Community San Gabriel Presbytery – PC(USA)

Interwoven: a concept derived from a quote in Reverend Dr. Martin Luther King Jr.'s "Letter from A Birmingham Jail." He writes, "In a real sense, all life is interrelated. We are all caught in an inescapable network of mutuality, tied in a single garment of destiny. Whatever affects one directly, affects all indirectly."

This vision is the foundation for Interwoven, a new worshipping community rooted in Presbyterian polity where people can join in being woven together in Christ. The Apostle Paul speaks to the heart of Interwoven's mission in Galatians 3:26-28, writing, "So in Christ Jesus, you are all children of God through faith, for all of you who are baptized into Christ have clothed yourselves with Christ. There is neither Jew nor Gentile, neither slave nor free, nor is there male and female, for you are all one in Christ Jesus." Above all, this radical vision of Oneness is rooted in the words of Christ Himself. In John 17:20-23, Jesus prays that the unity of all who believed in Him would be the ultimate witness; that His followers would be one, just as He and the Father are One. Christ prayed for Oneness! Interwoven will strive to embody that Oneness as a witness to those who do not yet know Christ.

In these difficult times, many people have the desire to be connected to a church, yet struggle to find a place of worship that is culturally competent, intergenerational, creative, and encouraging of where they are in their spiritual development. Interwoven will be a church that helps people from all walks of life, and of all spiritual maturities, grow closer to God and each other.

Our vision of Oneness also extends to how we view and serve the members of our faith community. We exist to establish a safe and authentic faith community that uplifts the whole person: spiritually, emotionally, physically, and psychologically. In this framework, we use spiritual formation, mental health wellness, education, and social enterprise to strengthen community members as they become disciples of Jesus Christ.

Finally, at Interwoven, we strive to practice Oneness not only as congregants but as members of the community. In doing so we must listen, partner, and make the community's needs our own. In the Northwest Pasadena/Altadena area, there is a persistent need for employment, academic, and social emotional support for youth, and low-income/affordable housing for families. Addressing these specific needs of the community, as a church, through advocating to city officials, strategic planning, and fundraising to develop jobs and housing that will enhance the quality of life for people in need.

We are committed to drawing nearer to God and each other. We are intentional in our pursuit of the Oneness that Christ proclaimed. We are Interwoven.

Need: Northwest Pasadena is one of the most ethnically, socio-economically, and generationally diverse parts of the San Gabriel Valley. It has a rich history and has been a settling place for many African American, Japanese, and Latin(x) peoples.

Even with its rich ethnic diversity, it has also been the center of decades of controversy. There is an apartheid-like injustice in its public education system, community policing, and housing, not to mention sweeping gentrification that has displaced thousands. Local community churches have watched as many of their low-income congregants are pushed out, while those who stay struggle to stay afloat.

On top of the socio-economic and educational injustices, Pasadena is home to a diverse group of millennial professionals who love God but have no church home. When Pastor Harlan lived in the community from 2004-2018, leading a Bible study for young men, mentoring, being a football coach, working at a youth care facility, and running a non-profit, he was able to get the pulse on why so many aren't going to church. He has seen that people want to be guided at an intimate and familial level. Many are tired of the church's silence when it comes to white supremacy. Many do not find church relevant to the current times or lives of the people. And there are many who do not feel as though they fit in. Young people want something *more* than a self-help rock concert. The church has become a place where we perform perfection; a far cry from the messy church we see modelled in Acts. In the modern church, there's no space for struggle, and we even penalize those who are struggling. We don't need perfection, but a church that supports us in becoming a community of Christ followers that mirror's Christ's kingdom to come. This is what Interwoven seeks to do differently, by speaking to and uplifting the whole person, speaking to the reality of their lived experience and their community. Further, the vision for Interwoven differs from church plants that bring folks from outside the community in. We will start with people within the community, led by Pastor Harlan, who has already built trust within the community.

Mission: To establish a safe and authentic worshiping community that uplifts the whole person: spiritually, emotionally, economically, physically, and psychologically.

Vision: To be a church woven together as one, becoming a witness of Christ's love in the surrounding community and beyond. To practice Oneness in an inclusive space where people from all walks of life can come together, engage authentically, and worship Christ in mutuality, peace, and love.

End Goal: This church will have reached its fullest potential when we can say that we embody the words ‘thy kingdom come; thy will be done on earth as it is in heaven.’ The Kingdom of Heaven is characterized by Oneness: Oneness with the Father, Son, and Spirit, and Oneness with the body of believers. Interwoven seeks to bring that Kingdom to life here on earth. We will achieve this by creating a community in which we’re all in the process of learning how to better bear one another’s burdens. Our church will be a restorative, honest place where all can find a place to belong. We will be a tapestry of believers who are committed to unapologetically centering and honoring the identity and lives of those who are marginalized; a mosaic of people from all walks of life worshipping as one. We will be diverse in age, socioeconomic status, and ethnicity. At Interwoven, there is no separation between us and our community. People will view the needs of their community members as their own: ‘If I have a home, you also have a home.’ In practice, this takes the form of supporting mental health initiatives, youth employment, education support (college readiness, trade support), and creating partnerships with community-led organizations. There will be a continuous cycle of us becoming one within our church as we intertwine with those within the community.

Oneness: A community that is intertwined in its love and compassion for those around them. They share in one another's burdens. “I see you, the way I see myself. To see your need, is to see a need I must fill.”

‘Be devoted to one another in love. Honor one another above yourselves.’
Carry each other's burdens, and in this way, you will fulfill the law of
Christ.’ ‘Rejoice with those who rejoice; mourn with those who mourn.’

Core Values: *Who We Are.*

- Intentional: *James 1:27, Isaiah 1:17, Micah 6:8*
 - We put the needs of others above our own — in- and outside the church.
- Spirit-led: [*Psalm 143:10, Romans 8:14*]
 - We pursue a relationship with God both individually and communally and seek to hear where God is calling us.
- Unity in Diversity: [*Galatians 3:26-28*]
 - We view difference as an asset, not a disadvantage.
- Authentically Vulnerable: [*2nd Corinthians 12:9-10*]
 - Our church is a space in which we can share all of who we are and grow together.
- Work in Progress: [*Philippians 3:12-14*]
 - We are a group of people who can self-disclose a need and desire to grow.
 - We will sustain a posture of knowing that everyone is on a journey and are in need of someone to walk with them. This posture of resilience and sacrifice isn't innate. But it is necessary in order to become one.

Core Practices: *How We Get There.*

- Oneness: [*John 17:20-23, Mathew 18:20*]
 - We serve together, we learn together, we grow together; we are devoted to one another in fellowship.
- Normalizing Discomfort: [*Mathew 16:24-25*]
 - Church is not a place for us to consume experiences and feel comfortable. We are here to grow.
 - We practice in humility and mutual sacrifice in order to engage in true *comunitas* where all are represented and celebrated.
- Mentorship: [*Proverbs 27:17*]
 - We engage in relationships that help us grow, with people who can speak truth into our lives.
- Testimony: [*Revelation 12:10-11*]
 - We honor the work that God is doing by regularly sharing how God is moving in our lives.
 - Hearing what God is doing in and through the lives of congregants gives hope to those who are going through trials.
- Deconstruct, reconstruct, and re-engage: [*Romans 12:2, Philippians 2:5*]
 - All are involved in the continual process of working through their own biases and prejudices and reengaging with others in healthier ways.

Ministry Timeline

Year 1 (July 2021—June 2022)

- Pastor Harlan and family resettle in San Gabriel Valley; on payroll by July 1, 2021
- Identify community core team, Teaching Elder and Worship leader (already in progress)
 - Teaching Elder on payroll 50%-time by January 1, 2022
 - Worship Leader starts November 1, 2021
- Hold core team leadership training and church plant planning sessions
- Interwoven Facebook group (started on December 31, 2020) already has 70 members who desire to take this journey with our New Worshipping Community
- Begin weekly meetings with potential members (Bible study/fellowship/group discernment dinners) by September 1, 2021
- Confirm partnering congregation(s)
- Apply for Presbyterian Mental Health Ministry Grant (August 6, 2021 Deadline)
- Pursue funding from Presbytery, Synod, 1001 New Worshipping Communities Seed Grant
- Start fundraising campaign to match Presbytery seed funds
- Continue to meet with potential investors (fundraise for ministry longevity)
- Find a location for worship (hopefully with a church that is already in the presbytery)
- Seek partnerships for future social enterprise opportunities
- Meet with local neighborhood pastors and share mission and vision and discuss partnerships
- Solidify church infrastructure and location
- Launch Interwoven Presbyterian Community Church January 2, 2022 (Pandemic Pending)

Year 2 (July 2022—June 2023)

- Evaluate church progress: worship, member engagement, community engagement, and giving
- Continual Core Leadership group training: Session, Deacons, etc.
- Apply for 1001 New Worshipping Communities Investment Grant
- Apply for Pastor Health Grant from Board of Pensions
- Strategize for full sustainability efforts (projection into year 3, or sooner, must be fully sustainable)

Year 3 (2023)

- Church fully operational/funded with permanent location
- Apply for 1001 New Worshipping Communities Growth Grant
- Outreach and community engagement
- Church leadership established; consider chartering
- Youth Employment/job training partnership with John Muir
- Youth leadership training/job program with at least 20 youth employed
- Mentoring Partnership with Homeboy Industry
- Annual Church fundraiser for youth employment
- Infrastructure for mental health services

Projected Budget

INCOME	2021-2022	2022-2023	2023-2024
Presbytery support	50,000	81,000	77,000
Synod Partnering Grant	50,000	25,000	25,000
NWC Grant	10,000	30,000	30,000
NWC Health Insurance Grant	1,500	1,500	1,500
Offering	2,500	7,000	12,000
Donors	50,000	50,000	50,000
Fundraising Campaign	2,000	5,000	5,000
Facilities (In-Kind)	22,500	22,500	22,500
Total Income	188,500	222,000	223,000
EXPENSES			
Organizing Pastor	107,000	92,000	92,000
Teaching Pastor (eff. 1/1/22)	24,000	49,000	50,000
Worship Leader (eff. 11/15/21)	15,000	24,000	24,000
Child Care (eff. 11/15/21)	7,500	12,000	12,000
Professional Expenses	2,500	5,000	5,000
Operating Expenses	2,500	10,000	10,000
Facilities	30,000	30,000	30,000
Total Expenses	188,500	222,000	223,000

Harlan's Bio

I am the second son of a broken family of four children. My parents divorced when I was two years old. Needless to say, navigating brokenness -- and restoration in Christ -- has been an integral part of my story.

Born in the 9th Ward District of New Orleans, Louisiana, we often found ourselves at the mercy of government commodities. As a result, my mom brought us to church. This was mainly because it was one place we had access to basic amenities and a place where our brokenness was welcomed. Whether she intended it, these experiences planted seeds for my relationship with Jesus and began to shape my identity in Christ. What's more, they informed my understanding of who Jesus was, is, and calls His church to be: His Unified Body, actively responding to the needs of our neighbors.

I was about seven when I began perceiving how "messed up" life was and started asking Why? ... Why did my parents have to get divorced? Why did I have to grow up in a broken home? Why was I more likely to find my father on the street corner, drinking with his buddies, than taking care of his family? ... The anger these questions kindled in me caused me to act out.

Fast forward a few years. Any young, black male growing up in the 9th Ward knows, by their teens, they end up one of three ways: dead, in prison, or miraculously earning their way out -- in that order of likelihood. Having been expelled from school for my behavior, it was clear where I was heading. It was at this critical juncture I encountered Mr. Clark, a Certified Personal Accountant. As God would have it, I'll never forget how this "tax collector" changed my life.

I was about eleven or twelve and playing with peers at my aunt's house. Situated on the outskirts of the District next to a rundown business complex, her property was lined with a wooden fence. Trying to create a shortcut, we began to kick a hole in it. As we did, we were confronted by a local business owner. His name was Byron Clark.

As he approached us, I remember feeling the fear that scattered my peers. Yet for some reason, I stayed. To my surprise, instead of calling the police, Mr. Clark offered me a job. A job instead of jail; this was the restorative work of Christ.

For five dollars a day, I began cleaning Mr. Clark's office. Like the smell of the lemon-scented Pledge I used on his desk, I absorbed wisdom that would drastically alter my identity. Mr. Clark gifted me with his presence and personhood, mostly by mirroring my own. The irony was that I didn't do anything to earn his fatherly love. I came alive in that. The hope I found in this act of grace gave me the desire to be and do something different with my life.

After returning to school and graduating by the skin of my teeth, I joined the army. Feeling the "high" of having completed school, I was determined: no matter how difficult things got, I was never going to give up.

It wasn't long before I found myself taken in by my Army superiors, many of whom were believers themselves. I was inspired by how these men navigated the tension of being both strong military leaders and humble followers of Christ. And their advocacy made me aware of one of my greatest gifts: when I spoke, others listened. While in the Army I married my amazing wife -- who has recently completed her Ph.D. at Fuller Seminary, and is a supportive spouse and mother to our three sons.

After I finished my military service, including one tour of Iraq at the start of the Iraq War, many wanted to hear about the war and my experience. My first speaking engagement was at a boarding school in the Koreatown district of Los Angeles. I don't remember much about what I said, but I do remember the kinship I felt with those youth. And I remember seeing an opportunity to use my broken past to heal and empower others. Connected by our wounds, I was able to teach these youth about overcoming obstacles and not letting their identity be defined by their mistakes. Christ had obviously put me in their path for a reason: to restore my past and theirs.

I consistently and passionately worked in Northwest Pasadena. I directed a mentoring program based out of John Muir High School. I successfully grew the program from ten to seventy-five young men. I was able to guide many high school seniors through the college application process to become the first in their families to go to college. I was a coach and director of security at a Maranatha High School. I earned a Bachelor's degree in Organizational Leadership from Azusa Pacific University and a Master's Degree in Education from USC.

For eight years, I served as Executive Director and Principal of Harambee Ministries -- a Christian family center and preparatory school, whose mission is to alleviate the burdens of the people of Northwest Pasadena. During that time, I was able to develop many innovative strategies to support the progress of the people in the community. I led the establishment of an award-winning community garden in order to address food insecurity and access. In working with the families in my community, I realized that there was a dire need for employment for youth and their families. As a result, I formed a non-profit catering company, PUSH, with the purpose of training and employing youth and their families in Northwest Pasadena. PUSH was able to build relationships and serve many entities throughout southern California such as the Tournament of Roses, Disney, City of Pasadena, the Outlook Newspaper Group, UCLA, Pasadena City College, many churches and individual families. Some of the people we employed went on to study culinary arts of food service and others have started their own culinary businesses.

God has also put me in relationship with significant Christian leaders, additional father figures: from Fr. Greg Boyle, founder of Homeboy Industries -- who teaches me how to meet the marginalized where they are, to lead by example and allow myself to be reached by others -- to Dr. John Perkins, founder of Harambee Ministries -- because of whom, I heard God say, "I didn't bring you out of darkness to promote my blessings; I brought you out to seek and serve others."

While pursuing a Master of Divinity Degree at Princeton Theological Seminary, I have been able to broaden, deepen, and integrate my experience, my education, and my relationship with Jesus Christ. I have studied rigorously and immersed myself in the techniques Jesus employed in his relationships with others. I have been given many leadership opportunities while at Princeton Seminary. I have led numerous anti-racist workshops, interned at a historically Black Presbyterian church (Witherspoon Street Church), led a prison letter writing workshop, co-pastored, and interned as chaplain at Trenton Psychiatric Hospital. I imagine my endeavors as one step in many toward fostering restoration within Christ's church as we wrestle to be "one" as Jesus prayed. One with ourselves, one with others, and one with Jesus Christ, that in Oneness we can lovingly respond to the needs of our neighbors.

Presbyteries of San Fernando and San Gabriel
Special Request to Synod of Southern California and Hawaii
Ministry Development Consultant for Latino/a/x Communities

We are all painfully aware that our presbyteries have not been able to respond fully to the Latin community, which makes up 40-50% of the population of Southern California. We have a range of experiences, including some of the oldest Latino Protestant ministries in California, as well as varied attempts at beginning new ones. A concern raised frequently is leadership development, especially for church leaders who have not been long familiar with the PC(USA) tradition.

One thing we have learned this past year is to be agile—to respond to opportunities as well as crises. A great opportunity that has arisen is the upcoming return of Rev. Amy Mendez to the Synod of Southern California and Hawaii. Since she was ordained by the Presbytery of the Pacific in 1997, Amy has served two churches in New York, then she was an Associate with the Presbytery of Denver for 14 years before moving to Louisville as Associate Director of Racial Equity and Women's Intercultural Ministries in the Presbyterian Mission Agency. She is coming back home in semi-retirement but is interested in continuing to serve the Church in a part-time capacity.

The Presbyteries of San Fernando and San Gabriel are trying to offer leadership development training for our Latin churches—those who have been with us for over 100 years, and those who are looking to join the PC(USA). While there was an effort to raise up new churches through Ciclica LA, this may not have produced the outcomes we'd hoped for, and the leader of the ministry has taken a call in Indiana. San Fernando Presbytery has been meeting with existing churches that are discerning whether to become Presbyterian, but they would need guidance to live into our particular polity. Finally, we have existing churches that are seeking support as they continue to serve their communities.

Rev. Mendez plans to relocate to Southern California this September, and we believe it would be a great opportunity for her to work with our Latin churches in three ways:

- organize a series of training events and resources in Spanish for church leaders
- gather a team of church leaders who can be local consultants on living into the PC(USA) tradition
- provide on-call consultation for church leaders who need guidance in church polity, ministry questions, etc.

Though this is a collaborative effort of San Fernando and San Gabriel presbyteries, we are open to welcoming church leaders throughout the Synod to work with Amy as she assesses the ministry needs for our community. We are hoping that Amy can make great headway working ¼-time on this project, so we estimate that an initial one-year grant of about \$30,000 could cover her part-time salary and benefits, plus professional expenses for travel and organizing meetings.

Request: Because of the timing of Commission of Assembly meetings, and news of Amy's upcoming arrival, we are requesting that a committee be authorized to approve a grant if a request is deemed worthy, prior to the next Commission of Assembly meeting on October 2, 2021.

Thank you in advance for considering this request. We believe this is a reasonable investment in an extremely important area, with the help of a respected and experienced leader of the PC(USA).

Synod of Southern California and Hawaii
JPIC Committee Report to Commission of Assembly
June 5, 2021

Our longstanding committee of Synod has an intended membership of two members from each of Synod's presbyteries. We seek to represent the human concerns regarding vital matters of peace, of justice, of human rights, and of the health of our endangered planet Earth -- especially as reflected largely by statements of the General Assemblies of the PCUSA, and various concerns of its various mission networks.

Meeting usually quarterly. we are very aware and concerned of the health and vitality of our churches especially as experienced in this unprecedented time of Covid-19. This is definitely a time of growing recovery (for most), of loss, even of puzzlement, of transition. And of unknown and yet, God willing and leading, possible new directions.

Your JPIC-SY committee stands in prayer and support for our synod's work and future. We care about, and are longtime products of our Presbyterian congregations, about the whole PCUSA as well as locally. We desire to be of service, of help, of providing clarity where needed and desired, re: the Gospel-inspired mission that inescapably includes human issues of justice, of peace, of care for our planet.

We invite you and our congregations and pastors to call on us wherein we may be helpful.

In this 2021 half-year, JPIC-SY has included in its work: (1) Supported the Nine-Week (Zoom) Course made available to our churches on "Environmental Education Series," led by our long-time member Dr. Tom English who is a world-recognized authority on the issue of the status of our planet's health. Some 80 persons were involved as 'students'. (2) We approved funding for the "Virtual Pilgrimage" project of El Camino de San Diego -- a joint project of church persons from our San Fernando and San Gabriel Presbyteries, led by Wendy Gist.

NOTE: This project, like several other projects of the past (including enabling, in 2000, two of our Korean members to attend a special conference in Stony Point, (\$1100), and a special \$500 grant to the Guilford Center, is enabled by funds derived by previous offerings received by participating congregations within PCUSA, usually on the first Sunday of October, which is World Communion Sunday.

WE thus strongly encourage our congregations to feature that Sunday of October 3rd (and its meaning) and to RECEIVE THE PEACE & GLOBAL WITNESS OFFERING!

We also suggest (1) Making use of Dr. English's series re: the climate; (2) check out the 2001 GA report, "A Call to Halt Mass Extinction"; (3) get info (and get involved?) in one of PCUSA's "Mission Networks", as e.g., the Israel-Palestine Mission Network (where some of our members are involved and can speak); suggest congregations embrace the "Mathew 25" program.

Again, these are trying and unparalleled times! JPIC wishes to be of service and available where needed. We join with our Synod in the venture ahead -- notwithstanding loss and bewilderment -- believing the Spirit who came at Pentecost nevertheless leads us!

Respectfully submitted, (Rev.) Darrel Meyers, Chp., JPIC-SY